To, Shri D.P. Singh,
Welfare Commissioner (HQ).
Govt. of India,
Ministry of Labour & Employment,
Jaisalmer House, Mansingh Road,
New Delhi.

Subject: - Up-gradation of RTI Manual.

Sir,

Kindly refer to Ministry’s E-mail dated 23rd September, 2011 on the above subject, I am enclosing herewith requisite information for necessary action at your end.

Yours faithfully,

Encl.: As above.

(R.K. Prasad)
Welfare & Cess Commissioner
Labour Welfare Organisation
Jabalpur

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Manual 4(1)(b)(xvi) PUBLIC INFORMATION OFFICERS

### Central Assistant Public Information Officer
Medical Officer I/c, B.W.W.F, Dispensary 852, Ravindra Nagar, Adhartal, Jabalpur
Medical Officer, I/c B.W.W.F, Dispensary, 1617/1/19, Nanda Nagar, Indore
Medical Officer, I/c, B.W.W.F, Dispensary, Baghdilkusha, Raisen Road, Bhopal
Medical Officer, I/c B.W.W.F, Dispensary, Rajendra Nagar, Satna
Medical Officer, I/c, B.W.W.F, Dispensary/Central Hospital, Baghraj Ward, Sagar

### Appellate Authority

Sd/-

(R.K. PRASAD)
WELFARE & CESS COMMISSIONER
LABOUR WELFARE ORGANISATION
JABALPUR

Manual4(1)(b)(xi)

**Budget Allocation B.E. 2011-12**

(Rupees in thousands)

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* BEEDI WORKERSWELFARE FUND
** LIMESTONE & DOLOMITE MINES LABOUR WELFARE FUND
*** CINE WORKERS WELFARE FUND
**** IRON/MANGANESE/CHROME ORE MINES LABOUR WELFARE FUND
Manual4(1)(b)(xiv)

DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY THE ORGANISATION REDUCED IN AN ELECTRONIC FORM

i) Details of organisation, its field units, function and duties
ii) The powers and duties of officers and employees
iii) Channel of Supervision
iv) Norms set for discharge of functions.
v) Details of Schemes
vi) Statement of categories of documents that are held by it or under its control.
vii) Details of State Advisory Committees
viii) Directory of officers and employees along with remuneration
ix) Budget allocation for the year 2011-2012
x) Names, designation and other particulars of the Central Public Information Officer/Assistant Central Public Information Officer of the Organisation

Manual4(1)(b)(xvi) PUBLIC INFORMATION OFFICERS

<table>
<thead>
<tr>
<th>ORGANISATION</th>
<th>CENTRAL PUBLIC INFORMATION OFFICER</th>
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